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Headteacher: Mr W Myers BA (Hons) PGCE NPQH
Chair of Governors: Mrs A Nicholson BA (Hons) MA NPQH

Monday 16th June 2025

Dear Parents / Carers,

2025-26 School Transition Planning for Current Reception to Year 5 Classes

This year the transition arrangements for our children will be a little different than in previous years. Transition preparation will now take place for pupils over just ONE day and not two.

On **Wednesday 2nd July 2025**, the children will be spending the day in the class they will be going to in September 2025. This will give them the opportunity to meet the teaching staff they will be working with and to familiarise themselves with their new classroom too.

On this day we are asking parents and carers to do the usual drop off arrangements at the start of the day. However, you will need to collect your child from their new collection point which will be:

Year Group	New Teacher	Collection Point
Rec → Y1	Mrs Atkinson	Door at back of Year 1 class (accessed from Westmorland Street)
Y1 → Y2	Miss Hall	New Year 1 Yard (accessed from Westmorland Street)
Y2 → Y3	Mrs Stoker	Main Yard (accessed from Westmorland Street)
Y3 → Y4	Miss Tuck	Main Yard (accessed from Westmorland Street)
Y4 → Y5	Mrs Turner	Door to left of Main School Entrance (High Street East)
Y5 → Y6	Mr Heeney	Door to right of Main School Entrance (High Street East)

This will be followed on **Tuesday 8th July 2025** with an opportunity for Parents and carers of children in our current Reception to Year 5 classes to meet their new teacher. Parents and carers are invited into school between 3:30pm and 4:30pm and can visit the class(es) that their child / children will be in next year and speak to the staff. This will be a very informal arrangement where you can chat with staff about what to expect next year and to share any information you feel is important regarding your child.

If you wish to take advantage of this, please come to the school office after collecting your child/ren as usual. Parents, carers and children are all welcome to meet new teachers. If you wish to speak confidentially with the new class teacher, please let the office know by **Friday 4th July** and we will make arrangements for you.

If you have any other questions or queries, please contact the office.

Kind regards,

Mr W Myers, Headteacher

