



# Pupil Code of Conduct

Last Updated: May 2024

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## Statement of intent

**Richardson Dees Primary School** believes that in order to facilitate a suitable environment for education, acceptable behaviour must be displayed in all aspects of school life.

We are committed to:

- Promoting desired behaviour.
- Promoting self-esteem, self-discipline, and positive relationships based on mutual respect.
- Ensuring equality and fairness of treatment for all.
- Encouraging and rewarding good behaviour.
- Challenging and sanctioning unacceptable behaviour.
- Providing a safe environment; free from disruption, violence, discrimination, bullying and any form of harassment.
- Encouraging a positive relationship between the school and parents.
- Developing appropriate relationships with our pupils which ensure early intervention is possible.
- A shared approach which involves pupils in the implementation of the school's policy and associated procedures.
- Promoting a culture of praise and encouragement in which all pupils can achieve.

## **1. General Conduct**

Pupils will be expected to:

- Be polite to all members of the school community and to all visitors to the school.
- Promote an inclusive and tolerant environment.
- Report any incidents of bullying or sexual harassment to a member of staff.
- Always be ready to offer help to others.
- Move around the school in a quiet and orderly manner.
- Wear the school uniform correctly at all times.
- Attend all lessons and other school activities punctually.
- Accept the school's sanctions in line with the Behaviour Policy.
- Take pride in the school environment and keep it tidy.
- Not bring to school any prohibited items, including drugs, alcohol, cigarettes and knives, in line with the school's Searching, Screening and Confiscation Policy.
- Not spit or chew gum – chewing gum is not allowed.
- Not swear or use offensive language.
- Not engage in gambling or games of chance.
- Show consideration for school property and the property of others.
- Adhere to this code of conduct any time they are representing the school, including when wearing uniform off the premises.

### **Classroom behaviour**

Pupils will always try their best in the classroom and ask for help when needed. Classwork and homework must be completed on time. Pupils must not:

- Be disrespectful, argumentative, rude, confrontational or intimidating.
- Lie or answer back to teachers.
- Disrupt a class or make it difficult for others to learn.
- Leave the classroom or school premises without permission.
- Disobey a reasonable request from a teacher.

### **Attendance and punctuality**

**All pupils will be expected to arrive at school on time and be present for morning registration. All absences will need to be authorised. Pupils arriving late should report to the school office to be marked in.**

Regarding any pupils who are considered by the school to be persistently absent, regular meetings to discuss school engagement and support will be arranged with the parents to work towards improving attendance.

Pupils will remain on school premises unless that have been granted permission by a member of staff, with parental consent where appropriate, to leave.

## **2. Illness Whilst at School**

If pupils are involved in an accident or feel ill during the school day, they must inform a member of staff or a first aider in the first instance. No pupil may go home without permission from school who will contact the pupil's parents.

If given permission to leave school due to illness or injury, pupils must sign out at the school office.

## **3. Relationships**

The school will not intervene between pupils starting age-appropriate relationships with one another.

The school is a working environment, therefore, public displays of affection are not appropriate on the school premises.

## **4. Appearance**

The following are not to be worn while on the school premises or wearing school uniform outside of the school:

- Jewellery, including rings, earrings and studs
- Nail varnish or false nails
- Make-up
- Tattoos

Hair is to be kept clean and tidy. Long hair must be tied back. Hair should be of a natural colour. Unnatural coloured hair or various coloured hair is not allowed.

The school's Uniform Policy is to be followed at all times.

## **5. Mobile technology**

Mobile phones are **not** permitted in school unless your child is in Year 6.

All mobile phones coming into school must be switched off and handed in to the office or the classteacher to hold onto until the end of the day when they can be collected.

## **6. Monitoring and review**

This code of conduct will be reviewed on an annual basis by the headteacher and any changes made will be communicated to all pupils and staff at the school.

All pupils will be provided with a copy of this code of conduct when their attendance at the school begins and will be required to familiarise themselves with it. The next scheduled review date of this policy is May 2026.