



Website: www.richardson-dees.eschools.co.uk

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High Street East

Wallsend

Tyne and Wear

NE28 7RT



Headteacher: Mr W Myers BA (Hons) PGCE NPQH
Chair of Governors: Mrs A Nicholson BA (Hons) MA NPQH

Friday 26th June 2026

Dear Parents / Carers,

2026-27 School Transition Planning for Current Reception to Year 5 Classes

We write to remind you of the Transition arrangements in place. On **Wednesday 1st July 2026**, the children will be spending the day in the class they will be going to in September 2026. Parents and carers should drop off as usual at the start of the day. However, you will need to collect your child from their new collection point which will be:

Year Group	New Teacher/TA	Collection Point
Nursery	Mrs Whitlie/Mrs Nichol	Gate to right of Main School Entrance (High Street East)
Reception	Miss Johnson/Mrs Bowes	Gate to right of Main School Entrance (High Street East)
Rec → Y1	Mrs Atkinson/Ms Robson	Door at back of Year 1 class (accessed from Westmorland Street)
Y1 → Y2	Miss Hall/Ms Knox	New Year 1 Yard (accessed from Westmorland Street)
Y2 → Y3	Mrs Stoker/Miss Astles	Main Yard (accessed from Westmorland Street)
Y3 → Y4	Mrs Turner/Mrs Bonham	Main Yard (accessed from Westmorland Street)
Y4 → Y5	Miss Tuck/Miss Jobson	Door to left of Main School Entrance (High Street East)
Y5 → Y6	Mr Heeney/Mrs Booth	Door to right of Main School Entrance (High Street East)

This will be followed on **Tuesday 7th July 2026** with an opportunity *for parents and carers of children in our current Reception to Year 5 classes** to meet their new teacher. Parents and carers are invited into school between 3:30pm and 4:30pm and can visit the class(es) that their child / children will be in next year and speak to the staff. This will be a very informal arrangement where you can chat with staff about what to expect next year and to share any information you feel is important regarding your child. If you wish to take advantage of this, please come to the school office after collecting your child/ren as usual. Parents, carers and children are all welcome to meet new teachers. If you wish to speak confidentially with the new class teacher, please let the office know by **Friday 3rd July 2026** and we will make arrangements for you.

We request that you do not use mobile phones on school premises and do not video or photograph any children. We also remind all of our parents and carers that conversations with our staff should always be conducted politely and considerately and we thank you in advance for your continued support of this.

If you have any other questions or queries, please contact the office.

Kind regards,
School Office Team

* Please note – if your child is starting in Nursery or Reception then we have put different arrangements in place for meeting the staff who are not available on Tuesday 7th July.

